

BILL TO:	Date:	SHIP VIA:	Page	of
	Account #:	<input type="checkbox"/> Will Call	Job #:	
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# HunterDouglas

## PALM BEACH™

Polysatin Shutters

Opening #	Room	Qty.	Color ①	Hinge Color ②	Louver Size ③	IM or OM ④	Frame Type ⑤	Ordered Size ⑦		# of Panels Per Opening ⑧	Panel Configuration ⑨	Frame Detail ⑩	Buildout ⑪	Tilt Bar ⑫	Track Balance Type ⑬	Divider Rail Height (Double-Hung and Café Height) ⑭	T-Post ⑮				Closure System ⑯	Astragal ⑰	Rail Size ⑱
								Width	Height								1st	2nd	3rd	4th			
																DR2	1st	2nd	3rd	4th			
														SP		DR1							
																DR2	1st	2nd	3rd	4th			
														SP		DR1							
																DR2	1st	2nd	3rd	4th			
																DR1							
																DR2	1st	2nd	3rd	4th			
																DR1							

NOTES: IM (Inside Mount) = Factory takes deductions. OM (Outside Mount) = Finished shutter size. See order form key or Reference Guide for more details.

Everything below this dashed line is actual window opening dimensions and information. Above this dashed line is the order specification. Fabricators are only responsible for the information provided above this dashed line.

OPENING # \_\_\_\_\_ CLEARANCE DEPTH \_\_\_\_\_ TRIM TO TRIM

SILL DETAIL WINDOW DIAGONAL

A. Width \_\_\_\_\_ B. Height \_\_\_\_\_ C. Projection \_\_\_\_\_ D. \_\_\_\_\_ E. \_\_\_\_\_

← W

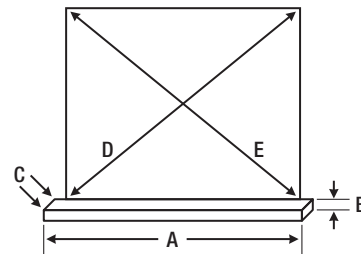
← W

← W                      H                      H                      H

↓                                      ↓                                      ↓

NOTES: ⑥ Rough Measure \_\_\_\_\_ X \_\_\_\_\_  
Number of Panels \_\_\_\_\_

SILL DETAIL AND WINDOW DIAGONAL MEASUREMENTS ARE DESCRIBED BELOW.



MEASURED BY (installer signature required)

INSTALLER CERTIFICATION NUMBER

CUSTOMER SIGNATURE (for verification)

DEALER SIGNATURE

DATE

OPENING # \_\_\_\_\_ CLEARANCE DEPTH \_\_\_\_\_ TRIM TO TRIM

SILL DETAIL WINDOW DIAGONAL

A. Width \_\_\_\_\_ B. Height \_\_\_\_\_ C. Projection \_\_\_\_\_ D. \_\_\_\_\_ E. \_\_\_\_\_

← W

← W

← W                      H                      H                      H

↓                                      ↓                                      ↓

NOTES: ⑥ Rough Measure \_\_\_\_\_ X \_\_\_\_\_  
Number of Panels \_\_\_\_\_

OPENING # \_\_\_\_\_ CLEARANCE DEPTH \_\_\_\_\_ TRIM TO TRIM

SILL DETAIL WINDOW DIAGONAL

A. Width \_\_\_\_\_ B. Height \_\_\_\_\_ C. Projection \_\_\_\_\_ D. \_\_\_\_\_ E. \_\_\_\_\_

← W

← W

← W                      H                      H                      H

↓                                      ↓                                      ↓

NOTES: ⑥ Rough Measure \_\_\_\_\_ X \_\_\_\_\_  
Number of Panels \_\_\_\_\_

# Palm Beach™ Polysatin Shutters

## Order Form Key

Use the following key as a guide when completing the Palm Beach polysatin shutters order form.

**Note:** Items marked with an asterisk (\*) require a surcharge.

### 1 Color

Specify color number.

051 = White Silk                      136 = Bright White  
137 = White                            138 = Linen

### 2 Hinge Color

Specify hinge color number. The standard hinge colors are standard are shown in parenthesis.

Lift Off Hinges with removable pin:

006 = Brass Finish                      007 = Antique Brass Finish  
008 = Brushed Nickel Finish        011 = Stainless Steel\*  
051 = White Silk (051 White Silk)    136 = Bright White (136 Bright White)  
137 = White (137 White)                138 = Linen (138 Linen)

Extended Leaf Hinge: Add -E. (Available in all colors.)

### 3 Louver Size

Specify louver size: 2 1/2", 3 1/2" or 4 1/2"

### 4 IM or OM

Specify inside mount or outside mount.

**IM** = Inside Mount

Factory takes a standard framed deduction of 1/4" from width and height or a standard without frame deduction of 3/16" from width and height.

On all inside mounts, diagonal measurements must be taken. If diagonal measurements are not equal, consider making greater deductions than the standard 1/4" (framed) or 3/16" (without frame). If the diagonal measurement difference is greater than 1/2", we recommend an outside mount for that particular window opening.

**OM** = Outside Mount

Factory takes no deductions. Submitted size will be the finished shutter size.

When measuring the opening of a typical window for outside mounts, we recommend adding the width of the base of the frame plus 1/4", per framed side, to the largest width and height measurements. This provides a 1/4" reveal around the entire window opening.

Standard additions:

Frame Type	3-Sided Frame		4-Sided Frame	
	Width	Height	Width	Height
S21, L21	3 1/8"	1 9/16"	3 1/8"	3 1/8"
C21	5 7/8"	2 15/16"	5 7/8"	5 7/8"
BP, BF	4 1/2"	2 1/4"	4 1/2"	4 1/2"

### 5 Frame Type

The following types are priced as framed:

Z21 = Standard Z-frame                      Z22 = Decorative Z-frame  
S22 = Decorative Z-frame Sill                Z23 = Colonial Z-frame  
L21 = Standard L-frame                      C21 = Deluxe Casing frame

S21 = Deluxe Casing frame Sill

Rubber Flex Option: Add -RF to frame options to specify Rubber Flex (Available on Z21, Z23 and L21 if inside mount)

Cover Strip Option: Add -CS to frame options to specify Cover Strip (Available on L21 and C21)

Example: For L21 with rubber flex and cover strip order L21-RFCS  
BP = Bypass track system\*                      BF = Bi-fold track system\*  
BPB = Bypass track system with bottom track\*  
BFB = Bi-fold track system with bottom track\*

(Factory takes 1/2" deduction for bottom track)

B0 = Bypass Open                                      BPBF = Bypass bottom floor guide  
BPUL = Bypass U/L Guide                      BPBP = Bypass bottom panel guide  
FDC = French door cut-out\*

FDCWC = French door companion without cut-out

Available frame combinations: Z21/L21, Z23/L21, Z22/S22, and C21/S21. Must specify frame type and location in diagram.

The following types are priced as unframed:

HSS = Hang strip side-by-side                      HSB = Hang strip behind  
WF = Without frame

WFBP = Bypass track system without frame\*

WFBF = Bi-fold track system without frame\*

WFBPB = Bypass track system without frame, with bottom track\*

WFBFB = Bi-fold track system without frame, with bottom track\*

### 6 Rough Measure

Enter rough measurements and number of panels. This will be used as a guide for price estimates and configurations until a final measure is performed by a trained installer.

### 7 Ordered Size

Enter width and height dimensions to the nearest 1/16".

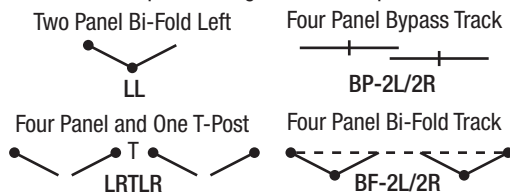
**Note:** Splices will occur on frames and valances over 180".

### 8 Number of Panels Per Opening

1 = one panel    2 = two panels    3 = three panels etc.

### 9 Panel Configuration

Print the letters of the panel configuration. Examples:



Then, in the appropriate opening box, draw the panel configuration. Include the letters of the configuration.

**Note:** For windows requiring unequal panel widths, see reference guide for details.

### 10 Frame Detail

2 = 2-sided; 3 = 3-sided (top, left, right); 4 = 4-sided  
4SIL = 4-sided with bottom sill    2CAF = 2-sided Café style (left, right)  
3CAF = 3-sided Café style (left, right, bottom)  
4CAF = 4-sided Café style, panels part way up\*  
3CSIL = 3-sided Café style with bottom sill  
4CSIL = 4-sided Café style with bottom sill, panels part way up\*  
DH = Double-hung\* (specify 2, 3 or 4-sided: 2DH, 3DH or 4DH)  
DHHT = Double-hung with horizontal T-post\* (specify 2, 3 or 4-sided: 2DHHT, 3DHHT or 4DHHT)

3D = 3-sided door which provides 5/8" floor clearance

SA = Special applications other than those listed above. Additional notes required.

**Note:** Indicate height for Café and Double-hung styles in column 14.

### 11 Build-Out

1 = Single build-out (standard frames: 1/2", track systems: 3/4")

2 = Double build-out (standard frames: 1", track systems: 1 1/2")

**Other Hang Strip/Light Stop Options:**

LS21 = 1/4"    LS22 = 1/2"    HS21 = 3/4"    HS22 = 1"

### 12 Tilt Bar

F = Front center

L = Lantana™ gear system

FH = Front hinge side

RH = Rear hinge side†

SP = Split tilt (Enter height of split) †Note: 3/4" clearance required for TruView™ rear tilt.

### 13 Valance Type (Track Systems Only)

S = Standard valance (Bi-fold only)    D = Deluxe valance

### 14 Divider Rail/Café/Double-Hung Height

DR1 = First divider rail (required for panel heights over 60")

DR2 = Second divider rail (required for panel heights over 90")

**Note:** Enter "C" if the desired location is at the center of the panel.

For OM: Enter measurement(s) from bottom of frame to center of divider rail(s) or to top of lower double-hung or café panel.

For IM: Enter measurement(s) from inside bottom of window or sill to center of divider rail(s) or to top of lower double-hung or café panel.

### 15 T-Post

EQ = T-post placed to provide equally divided openings

For uneven placement, always start from the left, indicate distance in inches from left side of shutter to center of each T-post.

### 16 Closure System

D = Duracatch™    M = Magnets    N = None

All 4-sided standard units come with Duracatch panel lock system.

### 17 Astragal

Y = Yes, astragal    N = No

**Note:** Units with multiple panels come standard with flex light block and rear astragal. Select yes to substitute front astragal for flex light block.

### 18 Rail Size

2 = 2" top and bottom rail                      4 = 4" top and bottom rail

**Note:** Default rail size on panels under 36" is a 2" rail.

### Lineal Materials

Grid prices include standard frames, T-posts, buildout and hardware. To order additional lineal materials, indicate quantity, color and length.

# HunterDouglas

HERITANCE®

Hardwood Shutters

NEWSTYLE®

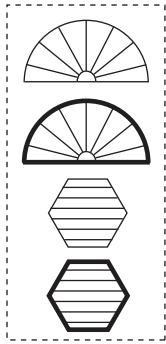
Hybrid Shutters

PALM BEACH™

Polysatin Shutters

BRIDGEWAY®

Specialty Shapes



## STAND-ALONE SPECIALTY SHAPE UNFRAMED AND FRAMED ORDER FORM

BILL TO:	Date:	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____
	Account #:		Job #:
	P.O. #:		
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	Sidemark:		
	Phone #:	Fax #:	

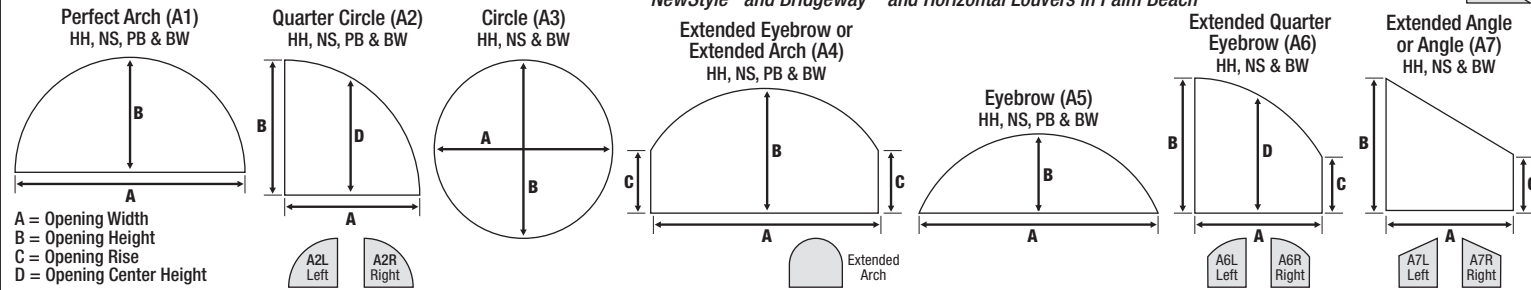
See the reverse side for the specialty shapes order explanation key (1 - 5).

Opening #	Room	Qty.	1 Specialty Type	2 Product Code	3 Color Number	4 Hinge Color Number <sup>1</sup>	5 Mounting Style			6 Frame Type <sup>3</sup>	Opening Measurements	7 Returns <sup>2</sup>	8 Companion Specialty	9 Buildout	10 T1-T4 & PB Louver Size	11 T1-T4 & PB Tilt Option	12 Vertical Support (Palm Beach Only)		13 Price	Special Instructions
							OM	IM	EX <sup>2</sup>								1st	2nd		
																	1st	2nd		
																	1st	2nd		
																	1st	2nd		
																	1st	2nd		

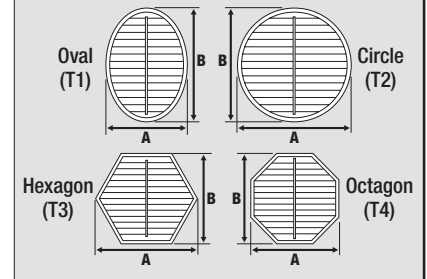
<sup>1</sup>Heritage® framed only <sup>2</sup>Unframed only, not applicable to Palm Beach™ <sup>3</sup>Heritage and Palm Beach framed only If you think you may have a variable radius shape, please supply a template. Note that templates will affect lead time and may incur additional surcharge.

### 14 Specialty Shape Types and Measurements Required

No Template Required — Specialty Shapes with Sunburst Louvers in Heritage, NewStyle® and Bridgeway® and Horizontal Louvers in Palm Beach



### 15 Specialty Shapes with Horizontal Louvers Heritage Only — Template Required



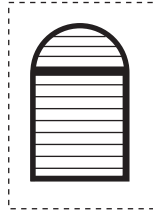
### 16 Measurements and Overlaps

Opening # _____ Specialty Type _____ A = _____ B = _____ C = _____ D = _____ Top Overlap _____ Left Overlap _____ Right Overlap _____ Bottom Overlap _____ Clearance Depth _____ Overall Width for Pricing _____	Opening # _____ Specialty Type _____ A = _____ B = _____ C = _____ D = _____ Top Overlap _____ Left Overlap _____ Right Overlap _____ Bottom Overlap _____ Clearance Depth _____ Overall Width for Pricing _____	Opening # _____ Specialty Type _____ A = _____ B = _____ C = _____ D = _____ Top Overlap _____ Left Overlap _____ Right Overlap _____ Bottom Overlap _____ Clearance Depth _____ Overall Width for Pricing _____	Opening # _____ Specialty Type _____ A = _____ B = _____ C = _____ D = _____ Top Overlap _____ Left Overlap _____ Right Overlap _____ Bottom Overlap _____ Clearance Depth _____ Overall Width for Pricing _____
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# HunterDouglas

**PALM BEACH™**  
Polysatin Shutters



## CONTINUOUS OPENING FRAMED SPECIALTY OVER PANELS ORDER FORM

BILL TO:	Date:	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____
	Account #:		Job #:
	P.O. #:		
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	Sidemark:		
	Phone #:	Fax #:	

**Specialty Shape order:** See the Palm Beach specialty shapes order explanation key for more details.

Opening #	Room	Qty.	1 Specialty Type	2 Color Number	3 Louver Size	4 Mounting Style OM IM	5 Frame Type	Opening Measurements				6 Companion Specialty	7 Buildout	8 Tilt Option	9 Adders for Overlap Left Top Right Bottom			10 Vertical Support		11 Width for Pricing	12 Price	Special Instructions				
								A	B	C	D				E	F	1st	2nd	1st				2nd			
Complete Worksheet Section Below																										
A = Opening Width B = Opening Height																										
C = Opening Rise D = Opening Center Height																										
E = Overall Opening Height F = SBS Height																										

**Standard Panel order:** See Palm Beach Standard Panel order form explanation key for more details.

Opening #	Room	Qty.	Color 1	Hinge Color 2	Louver Size 3	IM or OM 4	SBS Frame Type 5	7 Ordered Size		# of Panels Per Opening 8	Panel Configuration 9	Frame Detail 10	Buildout 11	Tilt Bar 12	Track Valance Type 13	Divider Rail Height 14	15 T-Post				Closure System 16	Astragal 17	Rail Size 18
								Width	Height								1st	2nd	3rd	4th			
																DR2	1st	2nd	3rd	4th			
														SP		DR1							
																DR2	1st	2nd	3rd	4th			
														SP		DR1							

NOTES: IM (Inside Mount) = Factory takes deductions. OM (Outside Mount) = Finished shutter size. See key for Palm Beach order form key or Reference Guide for more details.

**13 Measurements**

**Perfect Arch (A1)**

**Quarter Circle (A2)**

**Extended Eyebrow or Extended Arch (A4)**

**Eyebrow (A5)**

**Specialty**  
Opening # \_\_\_\_\_ Specialty Type \_\_\_\_\_  
A = \_\_\_\_\_ B = \_\_\_\_\_  
C = \_\_\_\_\_ D = \_\_\_\_\_  
E = \_\_\_\_\_ F = \_\_\_\_\_ (SBS)

Left Overlap    Top Overlap    Right Overlap

**Shutter Below Specialty**  
WINDOW DIAGONAL: Left \_\_\_\_\_ Right \_\_\_\_\_  
CLEARANCE DEPTH \_\_\_\_\_  
TRIM TO TRIM

Left Overlap    Top Overlap    Right Overlap

NOTES: **6** Rough Measure \_\_\_\_\_ X \_\_\_\_\_

NOTES: **6** Rough Measure \_\_\_\_\_ X \_\_\_\_\_

# CONTINUOUS OPENING FRAMED SPECIALTY OVER PANELS ORDER FORM KEY

Use the following key as a guide when completing the Palm Beach shutter specialty shapes order form. Items marked with an asterisk (\*) require a surcharge.

**1 Specialty Type:** Identify shape type  
 A1 = Perfect arch                      A4 = Extended eyebrow or extended arch  
 A2L = Left quarter circle            A5 = Eyebrow  
 A2R = Right quarter circle

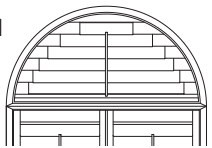
**2 Color Number:** Specify color number.  
 051 = White Silk                      136 = Bright White  
 137 = White                              138 = Linen

**3 Louver Size:** Comes standard with horizontal louvers.  
 Specify louver size: 2 1/2" or 3 1/2"

**4 Mounting Style:**  
 OM = Outside mount overlaps the window opening.  
 IM = Inside mount fits within the window opening.

**5 Frame/Sill Combinations:** Specify frame combination.  
 Framed arch must include sill at bottom and shutter unit must include sill at top. See drawing below.

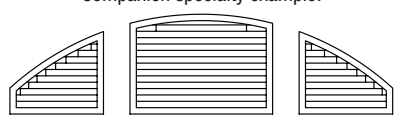
Z21/L21 = Standard Z-frame	L21/L21 = Standard L-frame
Z22/S22 = Decorative Z-frame	C21/S21 = Deluxe Casing frame
S22/S22 = Decorative Z-frame Sill	S21/S21 = Deluxe Casing frame Sill
Z23/L21 = Colonial Z-frame	



Framed arch with sill at bottom and shutter unit with sill at top.

**6 Companion Specialty:**  
 YES = This is a companion specialty.  
 NO = This is not a companion specialty.

Companion specialty example:



**7 Buildout:**  
 1 = Single buildout projection\*  
 2 = Double buildout projection\*  
 Buildout projection comes preattached to the back of the specialty shape.

	Palm Beach: L21, C21, S21
Single Buildout	1/2"
Double Buildout	1"

**8 Tilt Options:**  
 F = Front tilt                      R = Rear tilt (Only if the arch has a full length straight side or vertical support.)

**9 Adders for Overlap:**  
 For specialty shape outside mounts (OM) only, use the overlap below to determine the overlap of the shape around the opening and the ordered width for pricing.

**Framed Outside Mount**  
 Recommended width overlap per side (with 1/4" reveal):  
 Palm Beach Frames: L21 = 1 9/16"  
                                   C21 = 2 15/16"  
                                   S21 = 1 9/16"

**10 Vertical Support:**  
 EQ = Vertical support placed to provide equally divided openings.  
 For uneven placement, always start from the left, indicate distance in inches from left side of shutter to center of each vertical support.  
**Note:** In order to achieve a consistent look, order the shutter below and the arch above with the same number of panels and sections. Vertical supports are required on shapes over 30" wide.

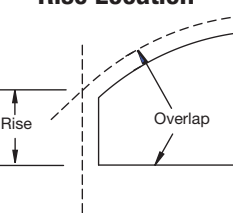
**11 Width for Pricing:** Opening width plus the left and right overlap.

**12 Price:** See base price grid in the appropriate section of the Hunter Douglas *Full-Line Reference Guide & Base Price List*.

**13 Measurements:** Identify opening # and specialty type in space provided. Enter appropriate A, B, C, D, E and F measurements.

A = Opening Width  
 B = Opening Height  
 C = Opening Rise  
 D = Opening Center Height  
 E = Overall Opening Height  
 F = SBS Height. For (IM) the opening height for the shutter below the specialty.  
 For (OM) the framed shutter height of the shutter below the specialty


**Outside Mount Rise Location**



At the rise area of a specialty shutter, the overlap portion of the frame will always be less than the normal frame overlap therefore it is important to measure the rise correctly. To find the correct rise:

- Determine the appropriate frame adder by consulting box 9 of the standard order form key code.
- Using the frame adders, mark the wall on the left side and the top of the opening to show where the frame will overlap.
- The rise will be the point where the vertical line intersects with the arc or angle from the top (see drawing).

**Variable Radius:**



Worksheets and order forms have been designed to effectively replace templates for most openings. Variable radius openings are an exception and require an accurate template. If you have a variable radius arch check for availability.  
**Note that templates affect lead time and may incur additional surcharges.**