

# HunterDouglas

HERITANCE®

Hardwood Shutters

NEWSTYLE®

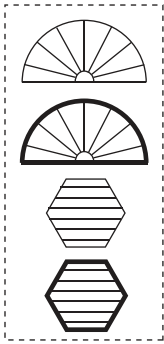
Hybrid Shutters

PALM BEACH™

Polysatin Shutters

BRIDGEWAY®

Specialty Shapes



## STAND-ALONE SPECIALTY SHAPE UNFRAMED AND FRAMED ORDER FORM

BILL TO:	Date:	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____
	Account #:		Job #:
	P.O. #:		
SHIP TO:	Ordered by:		
	Sidemark:		
	Phone #:	Fax #:	

See the reverse side for the specialty shapes order explanation key (1 - 5).

Opening #	Room	Qty.	Specialty Type	Product Code	Color Number	Hinge Color Number <sup>1</sup>	Mounting Style			Frame Type <sup>3</sup>	Opening Measurements	Returns <sup>2</sup>	Companion Specialty	Buildout	T1-T4 & PB Louver Size	T1-T4 & PB Tilt Option	Vertical Support (Palm Beach Only)			Extension Pole	Price	Special Instructions
							OM	IM	EX <sup>2</sup>								1st	2nd	3rd			
																	1st	2nd	3rd			
																	1st	2nd	3rd			
																	1st	2nd	3rd			
																	1st	2nd	3rd			

COMPLETE WORKSHEET SECTION BELOW.  
A = Opening Width  
B = Opening Height  
C = Opening Rise  
D = Opening Center Height

<sup>1</sup>Heritage® and NewStyle® framed only <sup>2</sup>Unframed only, not applicable to Palm Beach™ <sup>3</sup>Not applicable to Bridgeway®. If you think you may have a variable radius shape, supply a template. Note: templates will affect lead time and may incur additional surcharge.

**15 Specialty Shape Types and Measurements Required**

*No Template Required — Specialty Shapes with Sunburst Louvers in Heritage, NewStyle® and Bridgeway® and Horizontal Louvers in Palm Beach*

**Perfect Arch (A1)**  
HH, NS, PB & BW

A = Opening Width  
B = Opening Height  
C = Opening Rise  
D = Opening Center Height

**Quarter Circle (A2)**  
HH, NS, PB & BW

A2L Left  
A2R Right

**Circle (A3)**  
HH, NS & BW

**Extended Eyebrow or Extended Arch (A4)**  
HH, NS, PB & BW

Extended Arch

**Eyebrow (A5)**  
HH, NS, PB & BW

**Extended Quarter Eyebrow (A6)**  
HH, NS & BW

A6L Left  
A6R Right

**Extended Angle or Angle (A7)**  
HH, NS & BW

A7L Left  
A7R Right

**16 Specialty Shapes with Horizontal Louvers**  
*Heritage Only — Template Required*

**Oval (T1)**

**Circle (T2)**

**Hexagon (T3)**

**Octagon (T4)**

**17 Measurements and Overlaps:** Identify opening # and specialty type in space provided. Enter appropriate A, B, C and D measurements. Supply drawings as needed.

<p>Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <div style="text-align: center;"> </div> <p>Top Overlap _____</p> <p>Left Overlap _____ Right Overlap _____</p> <p>Bottom Overlap _____</p> <p>Clearance Depth _____</p> <p>Overall Width for Pricing _____</p>	<p>Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <div style="text-align: center;"> </div> <p>Top Overlap _____</p> <p>Left Overlap _____ Right Overlap _____</p> <p>Bottom Overlap _____</p> <p>Clearance Depth _____</p> <p>Overall Width for Pricing _____</p>	<p>Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <div style="text-align: center;"> </div> <p>Top Overlap _____</p> <p>Left Overlap _____ Right Overlap _____</p> <p>Bottom Overlap _____</p> <p>Clearance Depth _____</p> <p>Overall Width for Pricing _____</p>	<p>Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <div style="text-align: center;"> </div> <p>Top Overlap _____</p> <p>Left Overlap _____ Right Overlap _____</p> <p>Bottom Overlap _____</p> <p>Clearance Depth _____</p> <p>Overall Width for Pricing _____</p>
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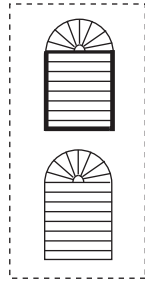
# HunterDouglas

HERITANCE®

Hardwood Shutters

NEWSTYLE®

Hybrid Shutters



## CONTINUOUS OPENING UNFRAMED SUNBURST OVER PANELS ORDER FORM

BILL TO:	Date:	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____
	Account #:		Job #:
	P.O. #:		
SHIP TO:	Ordered by:		
	Sidemark:		
	Phone #:	Fax #:	

**Specialty shape order:** See the specialty shapes order explanation key for more details.

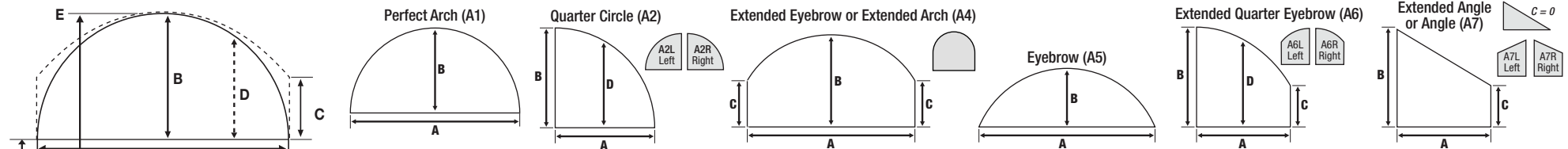
Opening #	Room	Qty.	1 Specialty Type	2 Product Code	3 Color Number	4 Mounting Style OM IM	Opening Measurements		5 Returns <sup>1</sup>	6 Companion Specialty	7 Buildout	8 Adders for Overlap				9 Extension Pole	10 Width for Pricing	11 Price	Special Instructions
							A	B				Left	Top	Right	Bottom				
Complete Worksheet Section Below												0							
A = Opening Width B = Opening Height												0							
C = Opening Rise D = Opening Center Height																			
E = Overall Opening Height F = SBS Height																			

<sup>1</sup>Unframed specialty shapes only

**Standard Panel order:** See Heritance/NewStyle Standard Panel order form explanation key for more details.

Opening #	Room	Qty.	Product Code: HH or NS	1 Color	2 Hinge Color	3 Louver Size	4 IM or OM	5 SBS Frame Type	7 Ordered Size		8 # of Panels Per Opening	9 Panel Configuration	10 Frame Detail	11 Buildout	12 Tilt Bar	13 Track Valance Type	14 Divider Rail Height (Double-Hung and Café Height)	15 T-Post				16 Magnets		
									Width	Height								1st	2nd	3rd	4th			
																		DR2		1st	2nd	3rd	4th	
																		DR1						
																		DR2		1st	2nd	3rd	4th	
																		DR1						

NOTES: IM (Inside Mount) = Factory takes deductions. OM (Outside Mount) = Finished shutter size. See key for Heritance or NewStyle order form key or Reference Guide for more details.



<p><b>Specialty</b> Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <p>E = _____ F = _____ (SBS)</p> <p>Left Overlap    Top Overlap    Right Overlap</p>	<p><b>Shutter Below Specialty</b> WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p>↓    ↓    ↓</p> <p>6 Rough Measure _____ X _____</p>	<p><b>Specialty</b> Opening # _____ Specialty Type _____</p> <p>A = _____ B = _____</p> <p>C = _____ D = _____</p> <p>E = _____ F = _____ (SBS)</p> <p>Left Overlap    Top Overlap    Right Overlap</p>	<p><b>Shutter Below Specialty</b> WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p>↓    ↓    ↓</p> <p>6 Rough Measure _____ X _____</p>
NOTES:		NOTES:	



# CONTINUOUS OPENING: ARCH/ANGLE TOP PANELS AND FRAMED SUNBURST SPECIALTY OVER PANELS ORDER FORM

## HunterDouglas

HERITANCE®

Hardwood Shutters

NEWSTYLE®

Hybrid Shutters



BILL TO:  SHIP TO:	Date:  Account #:  P.O. #:  Ordered by:  Sidemark:  Phone #:  Fax #:  	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____ Job #: <div style="border: 1px dashed black; height: 50px; width: 100%;"></div>
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Use the order form key for the standard Heritance and NewStyle order forms as a guide for filling in this order form **1 - 16**

Opening #	Room	Qty.	Product Code HH or NS	Color 1	Hinge Color 2	Louver Size 3	IM or OM 4	Frame Type 5	Measurements 6 & 7	# of Panels Per Opening 8	Panel Configuration 9	Frame Detail 10	Buildout <sup>1</sup> (surcharge) 11	Tilt Bar 12	Track Valance Type 13	Divider Rail Height <sup>2</sup> (Double-Hung and Café Height) 14				T-Post 15				Magnets 16	Ext. Pole 17
																DR2	DR1	DR2	DR1	1st	2nd	3rd	4th		
									Fill in appropriate measurements below. Refer to key on the back of order form.																

NOTES: IM (Inside Mount) = Factory takes deductions. OM (Outside Mount) = Finished shutter size. <sup>1</sup>Buildout for specialty area requires surcharge. <sup>2</sup>Entire divider rail must be below shoulder. See order form key or Reference Guide for details.

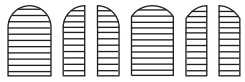
<div style="border: 1px dashed black; padding: 5px;"> <p><b>Arch Top Panel</b></p> <p>Opening # _____</p> <p>(W) Width = _____</p> <p>(OH) Overall Height = _____</p> <p>(SH) Shoulder = _____</p> <p>(CH) Center Height = _____</p> </div> <div style="border: 1px dashed black; padding: 5px; margin-top: 5px;"> <p>WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____ →</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p><input type="checkbox"/> L <input type="checkbox"/> R</p> </div>	<div style="border: 1px dashed black; padding: 5px;"> <p><b>Angle Top Panel</b></p> <p>Opening # _____</p> <p>(W) Width = _____</p> <p>(OH) Overall Height = _____</p> <p>(SH) Shoulder = L _____ R _____</p> <p>(PL) Peak Location = _____</p> </div> <div style="border: 1px dashed black; padding: 5px; margin-top: 5px;"> <p>WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____ →</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p><input type="checkbox"/> L <input type="checkbox"/> R</p> </div>
<div style="border: 1px dashed black; padding: 5px;"> <p><b>Framed Arch Sunburst Continuous Opening</b></p> <p>Opening # _____ Specialty Type _____</p> <p>(W) Width = _____</p> <p>(OH) Overall Height = _____</p> <p>(SH) Shoulder = _____</p> <p>(CH) Center Height = _____</p> <p>(HTH) Horiz T-Post = _____</p> </div> <div style="border: 1px dashed black; padding: 5px; margin-top: 5px;"> <p>WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____ →</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p><input type="checkbox"/> L <input type="checkbox"/> R</p> </div>	<div style="border: 1px dashed black; padding: 5px;"> <p><b>Framed Angle Sunburst Continuous Opening</b></p> <p>Opening # _____ Specialty Type _____</p> <p>(W) Width = _____</p> <p>(OH) Overall Height = _____</p> <p>(SH) Shoulder = L _____ R _____</p> <p>(HTH) Horiz T-Post = _____</p> <p>(PL) Peak Location = _____</p> </div> <div style="border: 1px dashed black; padding: 5px; margin-top: 5px;"> <p>WINDOW DIAGONAL: Left _____ Right _____</p> <p>CLEARANCE DEPTH _____ →</p> <p>TRIM TO TRIM <input type="checkbox"/></p> <p><input type="checkbox"/> L <input type="checkbox"/> R</p> </div>

# CONTINUOUS OPENING: ARCH/ANGLE TOP PANELS AND FRAMED SUNBURST SPECIALTY OVER PANELS ORDER FORM KEY

Use the order form key for the standard Heritage and NewStyle order forms as a guide for filling in this order form **4** - 16

## Arch Top Panels Systems:

Covers specialty shape openings with specialty shaped continuous panels.



- All louvers will be horizontal with arch top panel systems.
- The shoulder is the point where the arch begins. Some louvers will be fixed closed in the arched area.
- The divider rail cannot be placed in the arched area.

Required measurements enter to the nearest 1/16". For all measurements refer to the Heritage or NewStyle standard order form key code **4** for IM or OM.

Note: IM (Inside Mount) = Use smallest inside opening measure, factory will take appropriate deductions. OM (Outside Mount) = Finished shutter size.

**(W) Width** = Record width

**(OH) Overall Height** = Record the tallest measurement

**(SH) Shoulder Height** = Measure the left and right heights and record for the smallest of the two for IM and the largest of the two for OM.<sup>1</sup>

**(CH) Center Height** = Only needed for quarter arches. Record the height of the center of the window.



Indicate left or right where applicable.

## Angle Top Panels Systems:

Continuous panels in a specialty shape opening that can be a full or half angle.



- All louvers will be horizontal with angle top panel systems.
- The shoulder is the point where the angle begins. Some louvers will be fixed closed in the angled area.
- The divider rail cannot be placed in the angled area.

Required measurements enter to the nearest 1/16". For all measurements refer to the Heritage or NewStyle standard order form key code **4** for IM or OM.

Note: IM (Inside Mount) = Use smallest inside opening measure, factory will take appropriate deductions. OM (Outside Mount) = Finished shutter size.

**(W) Width** = Record width

**(OH) Overall Height** = Record the tallest measurement

**(SH) Shoulder Height** = Measure and record both the left and right heights.<sup>1</sup>

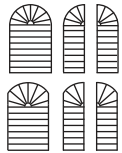
**(PL) Peak Location** = For full angles only, measure from the ordered left to the peak center.



Indicate left or right where applicable.

## Framed Arch Sunburst Continuous Opening:

Hinged sunburst style specialty shape over standard shutter panels separated by a horizontal t-post within a single continuous frame.



**Specialty Type** = Record type of sunburst specialty to be used for framed pricing.



Required measurements enter to the nearest 1/16". For all measurements refer to the Heritage or NewStyle standard order form key code **4** for IM or OM.

Note: IM (Inside Mount) = Use smallest inside opening measure, factory will take appropriate deductions. OM (Outside Mount) = Finished shutter size.

**(W) Width** = Record width

**(OH) Overall Height** = Record the tallest measurement

**(SH) Shoulder Height** = Measure the left and right heights and record for the smallest of the two for IM and the largest of the two for OM.<sup>1</sup>

**(CH) Center Height** = Only needed for quarter arches. Record the height of the center of the window.

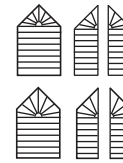
**(HTH) Horizontal T-Post Height** = Record the height from the ordered bottom t-post center line.<sup>2</sup>



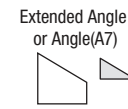
Indicate left or right where applicable.

## Framed Angle Sunburst Continuous Opening:

Sunburst style shape over panels with continuous frame housing both.



**Specialty Type** = Record type of sunburst specialty to be used for framed pricing.



Required measurements enter to the nearest 1/16". For all measurements refer to the Heritage or NewStyle standard order form key code **4** for IM or OM.

Note: IM (Inside Mount) = Use smallest inside opening measure, factory will take appropriate deductions. OM (Outside Mount) = Finished shutter size.

**(W) Width** = Record width

**(OH) Overall Height** = Record the tallest measurement

**(SH) Shoulder Height** = Measure and record both the left and right heights.<sup>1</sup>

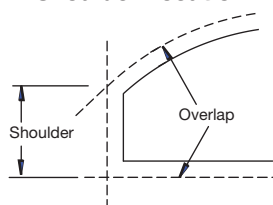
**(HTH) Horizontal T-Post Height** = Record the height from the ordered bottom t-post center line.<sup>2</sup>

**(PL) Peak Location** = For full angles only, measure from the ordered left to the peak center.



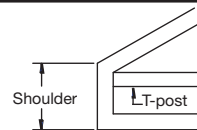
Indicate left or right where applicable.

### <sup>1</sup>Outside Mount Shoulder Location



At the shoulder area of a specialty shutter, the overlap portion of the frame will always be less than the normal frame overlap therefore it is important to measure the shoulder height correctly. To find the correct shoulder height:

1. Determine the appropriate frame adder by consulting box **4** of the standard order form key code.
2. Mark the wall on the left side and the top of the opening to show where the frame will overlap.
3. The shoulder will be the point where the vertical line intersects with the arc or angle from the top (see drawing).



### <sup>2</sup>T-post and Divider Rail Placement Guidelines

- Entire height of a horizontal t-post or divider rails must always be below the shoulder.
- Finished location may vary up or down from the specified location.

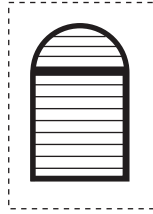


### Variable Radius

Worksheets and order forms have been designed to effectively replace templates for most openings. Variable radius openings are an exception and require an accurate template. If you have a variable radius arch such as the three examples to the left, send a template. **Note that templates affect lead time and may incur additional surcharges.**

# HunterDouglas

**PALM BEACH™**  
Polysatin Shutters



## CONTINUOUS OPENING FRAMED SPECIALTY OVER PANELS ORDER FORM

BILL TO:	Date:	SHIP VIA: <input type="checkbox"/> Will Call <input type="checkbox"/> Delivery Service <input type="checkbox"/> Ship	Page _____ of _____
	Account #:		Job #:
	P.O. #:		
SHIP TO:	Ordered by:		
	Sidemark:		
	Phone #:	Fax #:	

**Specialty Shape order:** See the Palm Beach specialty shapes order explanation key for more details.

Opening #	Room	Qty.	1 Specialty Type	2 Color Number	3 Louver Size	4 Mounting Style OM IM	5 Frame Type	Opening Measurements						6 Companion Specialty	7 Buildout	8 Tilt Option	9 Adders for Overlap			10 Vertical Support			11 Extension Pole	12 Width for Pricing	13 Price	Special Instructions				
								A	B	C	D	E	F				Left	Top	Right	Bottom	1st	2nd					3rd			
Complete Worksheet Section Below																														
A = Opening Width B = Opening Height																														
C = Opening Rise D = Opening Center Height																														
E = Overall Opening Height F = SBS Height																														

**Standard Panel order:** See Palm Beach Standard Panel order form explanation key for more details.

Opening #	Room	Qty.	Color 1	Hinge Color 2	Louver Size 3	IM or OM 4	SBS Frame Type 5	7 Ordered Size		# of Panels Per Opening 8	Panel Configuration 9	Frame Detail 10	Buildout 11	Tilt Bar 12	Track Valance Type 13	Divider Rail Height 14	15 T-Post				Closure System 16	Astragal 17	Rail Size 18	
								Width	Height								1st	2nd	3rd	4th				
																DR2		1st	2nd	3rd	4th			
														SP		DR1								
														SP		DR2		1st	2nd	3rd	4th			
																DR1								

NOTES: IM (Inside Mount) = Factory takes deductions. OM (Outside Mount) = Finished shutter size. See key for Palm Beach order form key or Reference Guide for more details.

**14 Measurements**

**Perfect Arch (A1)**

**Quarter Circle (A2)**

**Extended Eyebrow or Extended Arch (A4)**

**Eyebrow (A5)**

**Specialty**  
Opening # \_\_\_\_\_ Specialty Type \_\_\_\_\_

A = \_\_\_\_\_ B = \_\_\_\_\_

C = \_\_\_\_\_ D = \_\_\_\_\_

E = \_\_\_\_\_ F = \_\_\_\_\_ (SBS)

Left Overlap:  Top Overlap:  Right Overlap:

NOTES: \_\_\_\_\_

**Shutter Below Specialty**  
WINDOW DIAGONAL: Left \_\_\_\_\_ Right \_\_\_\_\_

CLEARANCE DEPTH \_\_\_\_\_

TRIM TO TRIM

Left Overlap:  Top Overlap:  Right Overlap:

NOTES: \_\_\_\_\_

# CONTINUOUS OPENING FRAMED SPECIALTY OVER PANELS ORDER FORM KEY

Use the following key as a guide when completing the Palm Beach shutter specialty shapes order form. Items marked with an asterisk (\*) require a surcharge.

**1 Specialty Type:** Identify shape type  
 A1 = Perfect arch                      A4 = Extended eyebrow or extended arch  
 A2L = Left quarter circle            A5 = Eyebrow  
 A2R = Right quarter circle

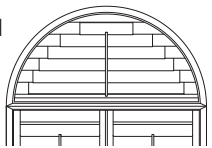
**2 Color Number:** Specify color number.  
 051 = White Silk                      136 = Bright White  
 137 = White                              138 = Linen

**3 Louver Size:** Comes standard with horizontal louvers.  
 Specify louver size: 2 1/2" or 3 1/2"

**4 Mounting Style:**  
 OM = Outside mount overlaps the window opening.  
 IM = Inside mount fits within the window opening.

**5 Frame/Sill Combinations:** Specify frame combination.  
 Framed arch must include sill at bottom and shutter unit must include sill at top. See drawing below.

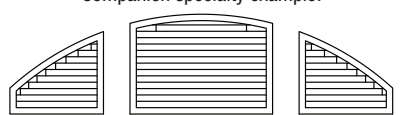
Z21/L21 = Standard Z-frame	L21/L21 = Standard L-frame
Z22/S22 = Decorative Z-frame	C21/S21 = Deluxe Casing frame
S22/S22 = Decorative Z-frame Sill	S21/S21 = Deluxe Casing frame Sill
Z23/L21 = Colonial Z-frame	



Framed arch with sill at bottom and shutter unit with sill at top.

**6 Companion Specialty:**  
 YES = This is a companion specialty.  
 NO = This is not a companion specialty.

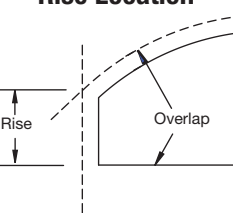
Companion specialty example:



**7 Buildout:**  
 1 = Single buildout projection\*  
 2 = Double buildout projection\*  
 Buildout projection comes preattached to the back of the specialty shape.

	Palm Beach: L21, C21, S21
Single Buildout	1/2"
Double Buildout	1"

**Outside Mount Rise Location**



At the rise area of a specialty shutter, the overlap portion of the frame will always be less than the normal frame overlap therefore it is important to measure the rise correctly. To find the correct rise:

- Determine the appropriate frame adder by consulting box 9 of the standard order form key code.
- Using the frame adders, mark the wall on the left side and the top of the opening to show where the frame will overlap.
- The rise will be the point where the vertical line intersects with the arc or angle from the top (see drawing).

**8 Tilt Options:**  
 F = Front tilt                      R = Rear tilt (Only if the arch has a full length straight side or vertical support.)

**9 Adders for Overlap:**  
 For specialty shape outside mounts (OM) only, use the overlap below to determine the overlap of the shape around the opening and the ordered width for pricing.

**Framed Outside Mount**

Recommended width overlap per side (with 1/4" reveal):

Palm Beach Frames: L21 = 1 9/16"  
 C21 = 2 15/16"  
 S21 = 1 9/16"

**10 Vertical Support:**  
 EQ = Vertical support placed to provide equally divided openings.  
 For uneven placement, always start from the left, indicate distance in inches from left side of shutter to center of each vertical support.  
**Note:** In order to achieve a consistent look, order the shutter below and the arch above with the same number of panels and sections. Vertical supports are required on shapes over 30" wide.

**11 Extension Pole (Retractable 53" - 96"):** Specify quantity: 1, 2, etc.

**12 Width for Pricing:** Opening width plus the left and right overlap.

**13 Price:** See base price grid in the appropriate section of the Hunter Douglas *Full-Line Reference Guide & Base Price List*.

**14 Measurements:** Identify opening # and specialty type in space provided.  
 Enter appropriate A, B, C, D, E and F measurements.

A = Opening Width  
 B = Opening Height  
 C = Opening Rise  
 D = Opening Center Height  
 E = Overall Opening Height  
 F = SBS Height. For (IM) the opening height for the shutter below the specialty.  
 For (OM) the framed shutter height of the shutter below the specialty

**Variable Radius:** Worksheets and order forms have been designed to effectively replace templates for most openings. Variable radius openings are an exception and require an accurate template. If you have a variable radius arch check for availability.  
**Note that templates affect lead time and may incur additional surcharges.**

